

Meeting Date: January 20, 2021

Approved by: *Judith K. Williams* on 2/17/21.

ATTENDANCE

Name	Name
Maynard Harvey (MH)/Principal	Ken Williams (KW)/Stahl & Associates
Judy Romera Williams (JRW)/ Board Chair	Elisabeth Sahhar (ES)/Staff
Margaret Moran (MM)/Director	Melvina Hillard-Finn/Staff
Juliana G-Isaza (JI)/Staff	Christine Traynor/Staff
Sydney Sampson (SS)/Staff	Lara Barchard (LB)/Guest
Hector Alberty (HA)/ Staff	Sherry Maklary (SM)/Director
Antonia Elia/Staff	Amy Quesenberry (AQ)/Staff
Gail McNulty/Staff	Tawanna Johnson/Staff
Daijah Porter/Staff	Jimenez Family/Parent

MEETING LOCATION & TIME:

Building/Room: Zoom Video Conferencing Platform

Actual Start/End: 5:34 PM - 6:56 PM

Meeting Recorder: Hector Alberty (HA), Administrative Assistant to the Principal

I. CALL TO ORDER:

- JRW- 5:35 PM Judy Romera Williams called the meeting to order. A quorum was met.

II. REVIEW OF PUBLIC NOTICE:

- Posted on School Website
- Posted on School Facebook Account Page
- Posted on ClassDojo
- Posted on School Premises

III. APPROVAL OF MINUTES- December 16, 2020.

JRW- Asked the board directors if they had an opportunity to review the December 16, 2020 board meeting minutes; they had. MM made a motion to accept the minutes for December 16, 2020, JRW seconded the motion, motion passes- 5:42pm.

IV. REPORTS:

- a. Review of District Compliance Checklist/Status-** JRW- Asked how FACE was performing in terms of compliance. In reviewing the compliance report, MH stated that the current

compliance score is 98%. MM requested that the yearly state compliance report be included in submitted reports going forward as well.

- b. Review of Financials-** A run-down on the financial report for December was provided to the board, via a pre-recorded video made by FACE bookkeeper, David Hand. JRW asked for a detailed report to be provided to the board members, which details sub-categorical items that make up the general categories, prior to board meetings. David Hand is currently working on providing this report to the board going forward. Discussion ensued. JRW asked the board if any questions regarding the monthly financials were had at this time, none were had.

- c. Operations and Management Review:**
 - **Principal Report- Maynard Harvey**
 - MH stated that the first semester ended in great success considering the various barriers and other obstacles that presented at the school years beginning. Furthermore, MH wanted to highlight that FACE is currently 100% staffed with certified and qualified teachers. MH stated that budget discussions for the 2021-2022 school year will begin in April 2021, anticipating a proposed budget to be submitted to the board of directors to be reviewed shortly after.

 - **ESE Department Report- Elisabeth Sahhar**
 - ES stated that the ESE is currently remains at 100% compliance regarding IEPs, evaluations, and other documents. ES states that she projects that compliance score to remain steady through the month of February as well. Additionally, ES sees continued data being collected by staff through the Progress Buddy system; the ESE department is continuing to meet with staff to ensure that the data being collected is accurate and up to date. Progress reports have been completed for quarter two and will be distributed shortly.

 - **Curriculum & Learning Department Report- Sydney Sampson**
 - SS asked the board to refer to the sent addendum and if they had any questions regarding its contents. SS asked that the board approve a newly hired teacher who is currently out-of-field; Glorimir Calo-Sanchez.

 - ✓ Approval of Out of Field Teachers- Glorimir Calo-Sanchez -MM made a motion to approve out-of-field teacher Glorimir Calo-Sanchez, JRW seconded the motion, motion passes- 5:54pm.

- SS provided an update on FACE’s “Reading Bootcamp”, which is a comprehensive test review for those who are required to attain their Reading Endorsement, which is all teachers. The first module was gone over with those who are choosing to take the assigned exam, eighteen staff members in total which included both a mixture of teachers and other staff members. Additionally, SS reported that quarter two report cards have been completed and will be distributed shortly, allowing parents time to review prior to parent-teacher conference night (January 28, 2021). MM inquired about the report card distribution process. SS provided a brief explanation on the report card distribution process and what it may look like going forward; from printed out reports, to being uploaded onto the Hillsborough website for parent access through a provided link. Lastly, SS stated that the Office of Assessment and Eligibility will continue forward with spring testing. Training and scheduling of FACE’s assessments is currently still going forward at this time. SS provided/went over some of the challenges that this means for our virtual students.

- **Data Processor Report- Amy Quesenberry**
 - AQ provided an update on FACE’s student numbers and the announcement of five new students that will be joining/enrolling: taking the total student count at 140, with two other students awaiting confirmation. This will update the total student count to 142.

- **Behavior Department Report- Juliana G.-Isazu**
 - JI discussed current progress on data collection within the classrooms and the positive impact that it is having on behavior intervention plan revisions currently being completed. Additionally, JI reported that classroom staff have made great progress in providing behavioral information to be added into the quarter two reports. She will continue to encourage classroom staff for their input and continued efforts.

V. OLD BUSINESS:

- N/A

VI. NEW BUSINESS

- **Approval of Lara Barchard:** JRW introduced Lara Barchard, as a potential addition to the FACE Board of Directors. LB provided a brief overview of her professional and personal background, as well as current professional standing. JRW asked for a motion to approve LB’s acceptance on the FACE Board of Directors. MM presented a motion to accept; SM seconded the motion. Motion passes- 5:38pm.

- **Resigning of Sherry Maklary:** SM announced that she will be resigning from FACE’s Board of Directors, effective immediately due to personal obligations. SM shared her excitement for FACE’s future and growth. JRW thanked SM for her service and time as a director; JRW accepted SM’s resignation.
- **Umbrella Liability Insurance Plan:** Ken Williams provided an explanation on the purpose of an umbrella liability insurance plan and what may be covered by it. Discussion ensued. MM asked for more information regarding exactly what the extended insurance would cover, associated costs, etc. prior to any voting taking place. Voting was tabled pending the additional information requested.
- **Assurance Plan (Spring 2021):** MH provided a brief overview of the submitted report and its purpose, regarding instruction delivery modalities and student participation.

VIII. ADJOURNMENT:

- 6:56 PM- JRW asked for a motion to adjourn the meeting. MM presented a motion to adjourn; JRW seconded the motion. Motion passes.

ACTION ITEMS:

Action	Assigned To	Deadline
N/A	N/A	N/A

MOTIONS APPROVED:

Motion	Motion	Seconded
Approval of December 16, 2020 Board Meeting Minutes- 5:42pm.	MM	JRW
Approval of New Board Member- Lara Barchard— 5:38pm	MM	SM

Approval of Out of Field Teacher- Glorimir Calo-Sanchez - 5:54pm.	MM	JRW
Motion to Adjourn- 6:56pm.	MM	JRW