

Meeting Date: August 21, 2019

Approved by: *Roz Adams* on 9/18/19

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## ATTENDANCE

Name	Title	Present
Ron Sklaver (RS)	Board Chair	P
Sherry Maklary (SM)	Director	P (Telephone)
Judy Romera (JR)	Director	P
Maureen Bowling (MB)	Executive Director	P
Sydney Sampson (SS)	Director of Curriculum and Instruction	P
Cheryl Sklaver (CS)	Public	P (Telephone)
Amy Quesenberry (AQ)	Staff	P (Telephone)

## MEETING LOCATION & TIME

Building / Room: Main Conference Room

Actual Start / End: 5:32 pm / 7:20 pm

Meeting Transcriber: Karen Kelley (KK)

## AGENDA & MINUTES

- **Review of Public Notice**
  - Posted on Facebook
  - Posted on school door

RS – 5:32 pm Ron Sklaver called the meeting to order.  
 KK - Confirmed that the meeting was posted on Website, FaceBook and School door.
- **Approve Minutes** – RS – Asked if everyone had an opportunity to review the minutes and if there were any concerns. None noted. JR made a motion to approve the minutes from July 17, 2019 meeting, RS seconds, approval unanimous, 5:34 pm motion passed.
- **Financial Report (Cash Flow)** – RS discussed the financials. Will monitor closely November pay periods due to three pay periods scheduled and only two FEFP payments.
- **Out of Field Teachers** – SS briefed members on Out of Field teachers, summarized options pending upcoming testing. There are currently five substitutes. The table below represents the certifications of our teaching staff at FACE.

Teacher	Teaching Assignment	Assignment Start Date	Certification(s) Held	Out-of-Field Area(s)/Class(es)
Jocelyn George	PK, ASD	July 29, 2019	• ESE K-12	• PK/Primary PK-3 • ASD
Joyce Gelinias	Grades K-2, ASD	July 29, 2019	• ESE K-12 • PK/Primary PK-3	• ASD
Lawanda Love	Grades K-2, ASD	July 29, 2019	• ESE K-12 • PK/Primary PK-3 • Reading • ESOL	• ASD
Melanie Yesner	Grades K-2, ASD	July 29, 2019	• ESE K-12	• PK/Primary PK-3 • ASD



Caryl-Marie Barron	Grades 3-5, ASD	July 29, 2019	<ul style="list-style-type: none"> <li>ESE K-12</li> </ul>	<ul style="list-style-type: none"> <li>Elementary Education K-6</li> <li>ASD</li> </ul>
Briana Stewart	Grades 3-5, ASD	July 29, 2019	<ul style="list-style-type: none"> <li>ESE K-12</li> </ul>	<ul style="list-style-type: none"> <li>Elementary Education K-6</li> <li>ASD</li> </ul>
Tawanna Johnson	Grades 3-5, ASD	July 29, 2019	<ul style="list-style-type: none"> <li>ESE K-12</li> </ul>	<ul style="list-style-type: none"> <li>Elementary Education K-6</li> <li>ASD</li> </ul>
Tracy McMahan	Grades 6-8, ASD	July 29, 2019	<ul style="list-style-type: none"> <li>ESE K-12</li> </ul>	<ul style="list-style-type: none"> <li>Elementary Education K-6</li> <li>ASD</li> </ul>
Christopher Vincent	Grades 6-8, ASD	July 29, 2019	<ul style="list-style-type: none"> <li>ESE K-12</li> <li>Physical Education K-12</li> </ul>	<ul style="list-style-type: none"> <li>Elementary Education K-6</li> <li>ASD</li> </ul>

JR – made motion to approve the Out of Field Teacher Status as listed above and the Parent Notification Letter, RS second, approval unanimous, 6:46 pm motion passed.

• **Operations Report**

- **Enrollment Status** – MB – Current enrollment is 138. The projected enrollment was 140. We will need to consolidate classes to reduce classes down to 13. Staff reductions will be one teacher and two Teacher Assistants in order to stay within the budget.
- **Transportation** – MB – We are currently looking into renting a 12 – 15 passenger van in order to transport students to All People’s Life Center as well as supporting the transitional/vocational program. The cost will be incurred on the parents of students utilizing the service so that it does not impact on the budget.
- **Food Service** – MB – Still in the process of working on this. Checking with other Charter schools to see what their programs are like.
- **Fundraising** – RS – Asked, what is the status of fundraising in general, specifically the golf tournament because there is interest in that and we need some momentum, and the Dunedin Art Center. SM – I’ve not been involved in the Golf Tournament. JR – I was supposed to lead that and am unable to. RS – Let’s take that off the table for now. SM – I have not had a chance to go to the Dunedin Art Center. Let me commit to my day off on Friday. We also need to remember that we need art. Once we have it, I do have a frame guy willing to do the framing for very little cost. Overall fundraising, I have the video. I took a bunch of pictures on the 8<sup>th</sup> so that I can put real teachers in there. I will give a call to have to reach out to Sydney, Hector and Amy to work through and finish the video. We do have some minor material work to do to finish it so that we can take it with us when promoting the program. I’ll look at the list and pick 5 local businesses on Saturday and also get with Amy and Hector to divide and conquer.

**ADJOURN**

JR – 7:20 pm made a motion to adjourn; SM seconds, motion passed.

**MOTIONS APPROVED**

<b>Motion</b>	<b>Motion</b>	<b>Second</b>
5:34 PM Motion to approve the minutes from July 17, 2019 meeting	JR	RS
6:46 PM Motion to approve the Out of Field Teacher Status as listed above and the Parent Notification Letter.	JR	RS
7:20 PM Motion to adjourn	JR	SM

