

Meeting Date: March 27, 2019

Recorded By: Karen Kelley

Approved by: *Bob Klaver* on 4/24/19.

ATTENDANCE

Name	Title	Present
Maureen Bowling (MB)	Director of Administration	P
Annie Russell (AR)	School Principal	P
Ron Sklaver (RS)	Board Chair	P
Brenda Connolly (BC)	Co-Chair	T/P
Sherry Maklary (SM)	Director	P
Judy Romera (JR)	Director	P
Sue Geiss	ADP/Insurance Representative	T

MEETING LOCATION & TIME

Building / Room: FACE Teacher Resource Room

Actual Start / End: 5:37/8:47 PM

Meeting Recorder: Karen Kelley (KK)

AGENDA & MINUTES

- **Review of Public Notice**

- Posted on website
- Posted on school door

RS – 5:37 pm Ron Sklaver called the meeting to order.

KK - Confirmed that the meeting was posted on Website, FaceBook and School door.

- **Approval of Minutes**

RS – Asked if everyone had an opportunity to review the minutes and if there were any concerns. None noted. JR made a motion to approve the minutes from February 19, 2019 meeting, SM seconds, approval unanimous, 5:39 pm motion passed.

- **Compliance Checklist** – Reviewed for overdue and upcoming items.

- **Progress on Out-of-Field Certifications** – Everyone is on track except for Caitlin Llinas, who needs hardship extension due to a leave of absence. SM asked how we help them by mentoring. AR meets with teachers quarterly to review progress. Teachers also form study groups.

- **ADP Benefits Presentation** – Susan Geiss, ADP/Insurance Representative, reviewed insurance benefit options for staff. In order to allow the Board time to conduct a thorough review of the benefit options, the Board agreed to meet on again on 4/4/2019 at 5:00 pm.

The Board Meeting was adjourned 7:44 pm and the Board Development Committee met.

The Board Development Committee adjourned and the Board Meeting reconvened at 8:14 pm.



- **New Business**

***Exception to Enrollment Requirements** – Returning student - AR –a student withdrew to enter the home/hospital program; when they returned it was past the January 31st deadline to enroll. District said that this is a Board issue and they can accept the student outside of the Charter Agreement. The student returned in February. We sent out electronically in February. RS made a motion to formally accept student post enrollment deadline, BC seconds, approval unanimous, 8:17 pm motion passed.

***2019/2020 School Calendar** – RS asked about differences between our proposed calendar and the District’s. AR – The District does not have teacher work days and in-service days during the 1st two quarters; teacher work days don’t occur until January on the District calendar. Based on our training needs, in particular around two day Safety Care training, we proposed an adjustment from the district calendar by moving two in-service days from later in the year up to quarter 1 and quarter 2. BC made a motion to accept the proposed 2019/2020 School Calendar, SM seconds, approval unanimous, 8:22 pm motion passed.

E-rate Bids – 470/471 – MB – E-rates is a Federal Program. This is the final year of the 5-year plan for this grouping of funding. The funding is committed for a full year beginning in June. Service #1 is for internet service. Service #2 is to manage services to oversee our systems and install nine wireless access points.

RS - The Board wishes to put forth a Resolution to recognize Brenda Connolly in appreciation the service she has provided the school over the past several years. Brenda has tirelessly devoted herself to keeping the doors open, and what started out as a small gardening project at our old campus grew into five years as the Board Chair. With new professional adventures on the horizon, she has reluctantly decided, and we have equally reluctantly accepted, that she should resign from the Board. We want to recognize everything that she has done, and she will always be a friend of FACE. Brenda’s resignation is effective March 31, 2019.

RS – We want to welcome Sherry Maklary to the Board.

ADJOURN

RS – 8:47 pm asks for a motion to adjourn; JR made motion to adjourn, BC seconds, motion passes.

NEXT STEPS/ACTION ITEMS

Task	Assigned To	Due Date
Contract process	MB	TBD
Month End Cash Position, Cash Balance	MB	TBD
ADP report revision	MB	TBD
Generic email account for contacts (1 or 2, i.e. fundraising, etc.)	MB	TBD
Start talks w/RHCOG:	RS	Complete

- Extra classroom - Assign Liaison to replace Paul - Separating HVACs from Sanctuary - Company used for cameras		
Email District pay scale for APCs to MB	JR	Complete
Present Board with what it will take to fill APC position	MB/AR/JR	TBD
Insurance – 1) How do we drive people to our plans? 2) How do we drive people to the plan that we believe would be most effective for them?	MB/AR	TBD
Substitute Teachers vs Contractors – 1) Is it included in the package we are buying from ADP? 2) What is District’s policy?	MB/AR	TBD

MOTIONS APPROVED

Motion	Motion	Second
5:37 PM Motion carried to approve the minutes from February 19, 2019 meeting.	JR	SM
8:17 PM Motion to formally accept student post enrollment deadline	RS	BC
8:22 PM Motion to accept the 2019/2020 School Calendar	BC	SM
8:47 PM Motion to adjourn	JR	BC

