

Meeting Date: May 9, 2018
Approval: Brenda Connolly, Board Chair
Recorded By: Andrea Lee

1 ATTENDANCE

Name	Title	Present
Brenda Connolly	Board Chair	Y
Kyle Grammon	Director	Y
Annie Russell	School Principal	Y
Mike McCormick	Director	Y-Phone
Miles Davis	Director	
Ron Sklaver	Director	Y
Judy Romera	Director	Y-Phone
Zaida Torres	Director	Y-Phone

2 MEETING LOCATION & TIME

Building/ Room: FACE School-Principal's office and via conference call

Actual Start/ End: 5:04pm Meeting Recorder: Andrea Lee

3 AGENDA & MINUTES

A. Review of Public Notice

- Facebook
- Posted on website
- Posted on school bulletin board

BC- 5:04pm Brenda Connolly called the meeting to order

AR-Annie confirmed that the meeting was posted on Facebook, the FACE website and the school office.

B. Due Dates Checklist

AR-Reported FACE is currently compliant with all items; the Auditing engagement letter will be due by the 5/31st.

C. Operations Report

AR-Current school enrollment 120; there were 121 at the last meeting as one student withdrew. 150 are projected for 2019 school year and there is an extensive wait list. One teacher was terminated due to performance. There were 29 restraints this year as of 5/3. Annie reported the Spring Gala was a success and many parents and students stated they had a great time. Riverhills has completed the work on the swing set and Paul Malberg for Riverhills has resigned from elder's board and will not be the FACE representative. FACE and Riverhills will identify another representative.

D. Approval of Minutes

BC- 5:18pm Asks if everyone had a chance to view the March Board Minutes. Asks for a motion to approve, ZT makes motion, MM seconds, 5:19pm motion passes.

E. Revised FY18 Budget

BC- Stated at the last meeting she presented a report to advise the board of FACE's financial position and presented this update for Board review. A short discussion was held, BC stated this was for what is left for FY18 and this will be revised later to more accurately record what is on the financial statement.

BC-Asks for motion to approve the revisions to the FY18 Budget KG makes motion, JR seconds motion passes.

F. 2018-2019 Budget

BC-Opened the discussion for the 2018 -2019 Budget and stated the budget is based on 150 students and an additional Administrative position and projected fundraising efforts. BC has asked for a sub-committee to look at the new position and map out an org chart appropriate for the school. BC, RS, JR and ZT asked to be on the committee. In June they will scrub the data and provide actuals.

BC-5:41pm asks for a motion to approve the 2018-2019 Budget RS seconds, motion passes.

G. Reimbursement of Certification costs

AR-Stated this policy is for staff reimbursement for certification costs. This would assist in retaining staff with FACE. This would be a minimal impact on the budget. Board members entered discussion regarding the proposed policy and requirements for licensure.

BC-5:46pm Asks for motion to approve reimbursement certification costs; RS makes motion, KG seconds, motion passes.

H. Staff Bonus

BC-Stated she would like to issue staff bonuses; set aside \$13,500-\$15,000 in bonuses and presented discussion supporting the proposal. The bonuses will be based on tenure. Additional discussion regarding the bonus and the financial impact on the budget took place and a vote was presented.

BC- 5:55pm made a motion to earmark \$15,000 toward staff bonuses and anything additional AR would use for staff incentives. KG seconds thee motion; motion passes.

I. Board Membership

BC- Has asked for Chris' letter of resignation and recommended she be voted off due to lack of involvement with the school and Board.

BC -5:59pm makes motion to remove Chris from the Board of Directors; RS seconds; motion passes.

J. ESY 2018 Calendar

BC-Discussed the ESY18 calendar and stated these dates were provided by the District. Dates are 6/11-7/3—Monday - Thursday 8:00-12:30 pm for students; 7:45-12:45 for Staff. This is consistent to the District and what we scheduled last year.

6:05pm RS makes motion to approve the ESY calendar; KG seconds; motion passes.

K. 2018-2019 School Calendar

BC-Presented the calendar for 2018-2019 school year with just a slight variation from the District's calendar to account for the following: additional teacher work days. Arrival times will remain the same.

6:11pm KG makes motion to approve 2018-2019 calendar; RS seconds motion.

L. Review of Audit RFP's received

BC-Proposed to form a committee to vet out the proposals and come up with a scorecard to review the submitted proposals. BC and KG volunteered. Additional discussion ensued and the Board decided they would continue the discussion and will reach out to the District for an additional extension.

M. AMA

AR-Stated AMA is a service organization at USF. AMA is interested in supporting us in a marketing plan. FACE will be working with USF AMA to work on that plan.

N. School Security Update

AR-Discussed with the Board regarding additional legislation and compliance requirements. The DOE has established an office of safe schools and will communicate with schools regarding the legislations. One there must be an armed guard on campus and FACE will be reviewing these options.

O. Adjourn

RS-6:33pm-If there are no other items, RS asks for a motion to adjourn; KG seconds, motion passes

4 NEXT STEPS/ ACTION ITEMS

Action	Assigned To	Deadline
Board meeting dates for next year	Annie	June Board mtg.

5 MOTIONS APPROVED

Motion	Motion	Second
5:18 March Board Minutes	ZT	MM
5:24pm FY18 Budget Revisions	KG	JR
5:41pm 2018-2019 Budget	BC	RS
5:49pm Reimbursement for Certification Costs	RS	KG
5:55pm Staff Bonuses	BC	KG
5:59pm Board Membership –Chris DZubinski	BC	RS
6:05pm ESY 18	RS	KG
6:11pm 2018-2019 School Calendar	KG	RS

UPCOMING MEETINGS

MAY 23, 2018

JUNE 6, 2018

Bunker County 6/27/18
