

Meeting Date: September 23, 2020

Approved by:  on 10/21/2020

ATTENDANCE

Name	Name
Ron Sklaver (RS)/ Board Chair	Lisa Guthrie/Staff
Judy Romera (JR)/ Director	Aida Delgado/ Staff
Sherry Maklary (SM)/ Director	Amy Quesenberry/Staff
Margaret Moran (MM)/Director	Ashely Sadowski/Staff
Maynard Harvey (MH)/Principal	Tatice Waddell/Staff
Sydney Sampson/Staff	Collymore Family/Parent
Antonia Elia/Staff	Jimenez Family/Parent
Hector Alberty (HA)/ Staff	Unidentified Individual
Tabitha Chapman/ Staff	Unidentified Individual
George Radka/Staff	Unidentified Individual
Christine Traynor/Staff	Unidentified Individual

MEETING LOCATION & TIME:

Building/Room: Zoom Video Conferencing Platform

Actual Start/End: 5:33 PM - 7:07 PM

Meeting Recorder: Hector Alberty (HA), Administrative Assistant to the Principal

I. CALL TO ORDER:

- RS- 5:33 PM Ron Sklaver called the meeting to order. A quorum was met.

II. REVIEW OF PUBLIC NOTICE:

- Posted on School Website
- Posted on School Facebook Account Page
- Posted on ClassDojo
- Posted on School Premises

III. APPROVAL OF MINUTES- August 6, 2020 (Emergency Meeting) & August 19, 2020.

RS- Asked the board directors if they had an opportunity to review both the August 6, 2020 emergency board meeting minutes, as well as the August 19, 2020 board meeting minutes; they had. RS asked MM if she would like to abstain from voting at this time, as she was not present when both meetings were had; she agreed and chose to abstain from voting on the approval of both minutes. JR made a motion to accept the emergency minutes for August 6, 2020, SM seconded the motion, motion passes with 1 abstention from MM- 5:35pm. JR made a motion to

accept the minutes for August 19, 2020, SM seconded the motion, motion passes with 1 abstention from MM- 5:36pm.

IV. REPORTS:

- a. Review of District Compliance Checklist/Status-** RS- Asked how FACE was faring in terms of compliance. In reviewing the compliance report, MH stated that the current compliance score is 98%, indicating an increase. MM inquired if this report included all district/state submissions; MH has indicated that it does not. RS inquired about a separate tracker that was utilized in the past. HA stated that the tracker only included Charter's Link submissions, as well as monthly drills. RS asked MH to investigate compiling a tracker which includes all state and district submissions.

- b. Review of Financials-** A run-down on the financial report for August was given. Discussion ensued surrounding both the report and if anything could be done in pursuit of 2019-2020 Title I reimbursement funds. MH to reach out to Charter Office to see if anything can be done concerning this issue. RS raised concerns on how to keep track of this submission going forward. MH to investigate compiling a living document that details the submission dates of all upcoming/reoccurring district reports. Additional discussion ensued surrounding FACE Van/Transportation costs. MH asked the board to consider assisting the school in securing a passenger vehicle by lending the school \$5,000.00, with the intention of paying it back with fundraising efforts. The board gave its unofficial approval in moving forward in securing a passenger vehicle. RS asked board directors if any additional questions were had regarding the August financial report, none were had at this time.

- c. Operations and Management Review:**
 - **Employee Turnover Report/Personnel and Staffing-** MH stated that several new hires have occurred during this time. RS inquired about the number of vacancies. MH stated that the recruiting process is continuing to fill in those vacancies. RS asked board directors if any questions were had regarding Employee Turnover Report/Personnel and Staffing, none were had at this time.

 - **Employment of Caroline Zerrini as Classroom Teacher-** MH asked the board to approve the employment of Caroline Zerrini as a classroom teacher at FACE. Board approval is required at this time as she is out of compliance/field in several areas. MM inquired if there were anyone else on the staff that was out of compliance in any areas. JR confirmed that there were. RS made a motion to approve the employment of Caroline Zerrini as a FACE classroom teacher with her agreement to earn, SM seconded the motion, motion passes- 6:53pm. RS asked to include Teacher Compliance Report as a standing/reoccurring item.

V. OLD BUSINESS:

- a. **Current state of plans for in-person & virtual classes SY20-21/2020-2021:** MH stated that FACE has about 70+ students who are in-person at this time. MH asked for the board's support to informally survey parents to start bringing back a small number of students prior to the nine-week ending period. RS asked board directors if any questions were had regarding the current state of plans for in-person & virtual classes SY20-21/2020-2021, none were had at this time.

VI. NEW BUSINESS

- a. **School Calendar Discussion:** MH stated that we are attempting to align ourselves with what the district is following. JR inquired if FACE was meeting the minute requirements that the district had modified to include. MH stated that he is continually monitoring this and will continue to make/present any changes/updates if needed.
- b. **Florida Retirement System (FRS):** RS asked to move the discussion of the Florida Retirement System to the October Board of Directors meeting.

VIII. ADJOURNMENT:

- 7:07 PM- JR motioned to adjourn the meeting. RS seconded the motion. Motion passes.

ACTION ITEMS:

Action	Assigned To	Deadline
MH to investigate compiling a living document that details the submission dates of all upcoming/reoccurring district reports.	MH	N/A
Inclusion of Teacher Compliance Report as a standing/reoccurring item on Board Agenda.	MH	October 21, 2020

MOTIONS APPROVED:

Motion	Motion	Seconded
Approval of August 6, 2020 Emergency Board Meeting Minutes- 5:35pm.	JR	SM
Approval of August 19, 2020 Board Meeting Minutes- 5:36pm	JR	SM
Approval of Employment of Caroline Zerrini as Classroom Teacher- 6:53pm	RS	SM
Motion to Adjourn- 7:07pm.	JR	SM